



## PERSONNEL COMMISSION

**Class Code: 5241**  
**Salary Range: 22 (C1)**

### POOL OPERATOR

#### JOB SUMMARY

Under general supervision, assure the safety of students by monitoring swimming activities, performing lifesaving procedures, enforcing pool rules and assuring compliance with applicable laws and regulations regarding pool maintenance and operations; clean, maintain and repair the swimming pool, surrounding areas and related equipment to assure safe and sanitary conditions at an assigned school site; perform related duties as assigned.

#### EXAMPLES OF DUTIES

*The classification specification does not describe all duties performed by all incumbents within the class. This summary provides examples of typical tasks performed in this classification.*

- Assure the safety of students by monitoring swimming activities, performing lifesaving procedures, enforcing pool rules and assuring compliance with applicable laws and regulations regarding pool maintenance and operations. *E*
- Respond to swimmer accidents and emergencies and rescue swimmers in danger according to established procedures; administer first aid and CPR as necessary. *E*
- Clean, maintain and repair the swimming pool, surrounding areas and related equipment on a regular basis; brush and vacuum pools, hose down surrounding decks and backwash filters for water clarity; clear pool drains, gutters and deck drains. *E*
- Conduct daily inspections of pool water for proper chemical balances, bacteria levels and pH; conduct chemical tests of water; apply chemicals as appropriate to maintain proper pH and chemistry levels; assure safety of pool water; test temperature of heated pool water. *E*
- Prepare swimming pool and surrounding areas for swim meets and other athletic events; set up swim lanes, scoreboards and other athletic equipment. *E*
- Maintain pool facility areas in a clean and orderly condition including signs, showers, toilets, dressing facilities, drinking fountains, chairlifts, diaper-changing stations, floors, walls, partitions, doors and lockers; empty trash. *E*
- Operate a variety of hand and power tools used in pool maintenance; operate chemical testing equipment; operate Americans with Disabilities Act (ADA) chairlifts. *E*
- Communicate with District personnel and outside agencies to exchange information, coordinate activities and resolve issues or concerns. *E*
- Monitor inventory levels and assure proper storage and disposal of chemicals and other pool maintenance supplies; order supplies as appropriate. *E*
- Maintain daily records related to pool maintenance, pool repairs, safety incidents, water test results and other assigned activities. *E*

*Note: At the end of some of the duty statements there is an italicized "E" which identifies essential duties required of the classification. This is strictly for use in compliance with the Americans with Disabilities Act.*

**DISTINGUISHING CHARACTERISTICS**

Pool Operators typically work at an assigned senior high school and must be present when there are bathers in the pool or aquatic facility during their regularly assigned workday in the absence of accredited lifeguarding staff. Incumbents test for proper chemical balance, chlorine content, bacteria counts and pH values of pool water samples and maintain related data and records.

**EMPLOYMENT STANDARDS**

**Knowledge of:**

Pool safety practices, procedures, rules and regulations.  
Methods, procedures, materials, tools and equipment used in the maintenance, cleaning and repair of swimming pools.  
Practices, procedures and techniques of rescuing swimmers from accidents and emergency situations.  
First aid and CPR procedures.  
Proper methods of storing equipment, materials and supplies.  
Proper storage and disposal of chemicals.  
Principles of water flow.  
Health and safety regulations related to assigned activities.  
Proper chemistry, bacteria levels and pH of swimming pool water.  
Oral and written communication skills.  
Record-keeping techniques.

**Ability to:**

Assure the safety of students by monitoring swimming activities, performing lifesaving procedures and enforcing pool rules and regulations.  
Clean, maintain and repair the swimming pool, surrounding areas and related equipment to assure safe and sanitary conditions at an assigned school site.  
Respond to swimmer accidents and emergencies and rescue swimmers in danger according to established procedures.  
Maintain proper chemistry, bacteria levels and pH of swimming pool water.  
Administer first aid and CPR.  
Operate a variety of hand and power tools.  
Observe applicable health and safety regulations.  
Communicate effectively both orally and in writing.  
Establish and maintain cooperative and effective working relationships with others.  
Interpret, apply and explain rules, regulations, policies and procedures.  
Monitor inventory levels, order and assure proper storage and disposal of chemicals and other pool maintenance supplies.  
Maintain records related to assigned activities.

Meet schedules and time lines.

**Education and Training:**

Graduation from high school or equivalent.

**Experience:**

Some experience in the maintenance of a swimming pool utilized by the public or as a lifeguard.

Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

**SPECIAL REQUIREMENTS**

Possession of a valid Red Cross Lifeguard certificate or equivalent is required at the time of application and must be maintained throughout employment in this classification.

Possession of a valid Aquatics Facility Operator or Certified Pool/Spa Operator certification. Renewal certification training for employees is at the District's expense.

Possession of a valid Los Angeles County Department of Public Health Swimming Pool Service Technician Certificate. Renewal certification training for employees is at the District's expense.

Incumbents are subject to pertinent provisions of the General Industry Safety Orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials, including, but not limited to, asbestos and lead. Incumbents in this class are required to wear protective clothing, gear, and equipment as required by law and provided by the District.

**WORKING ENVIRONMENT**

Outdoor work environment.

Regular exposure to fumes and odors.

Hazardous chemicals and fumes.

Working around and with machinery having moving parts.

May include evening, weekend and varied hours.

**PHYSICAL DEMANDS**

Dexterity of hands and fingers to operate swimming pool maintenance tools and equipment.

Hearing and speaking to exchange information.

Seeing to observe swimming activities and perform pool maintenance and repairs. Sitting or standing for extended periods of time.

Bending at the waist, kneeling or crouching.

Reaching overhead, above the shoulders and horizontally.

Lifting, carrying, pushing and pulling heavy objects (39 pounds or more) as assigned by position.

Climbing ladders.

Swimming.

*AMERICANS WITH DISABILITIES ACT*

Persons with certain disabilities may be capable of performing the essential duties of this class with or without reasonable accommodation, depending on the nature of the disability.

**APPOINTMENT**

In accordance with Education Code Section 45301, an employee appointed to this class must serve a probationary period of six (6) months during which time an employee must demonstrate at least an overall satisfactory performance. Failure to do so shall result in the employee's termination.

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