

LONG BEACH UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
4400 Ladoga Ave.  
Lakewood, CA 90713

MINUTES  
Regular Meeting

December 1, 2022

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, December 1, 2022 at 8:17 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender  
Terence Ulaszewski  
Linda Vaughan

ROLL  
STAFF MEMBERS  
PRESENT

Kenneth Kato, Executive Officer; Jesus Rios Jr., Certification Services Manager; Lydia Smith, Associate Personnel Analyst; Mindi Ritter, Senior Administrative Secretary; Oralia Leyva, Employment Services Supervisor; Judith Alonso, Human Resources Technician and Alejandra Torres, Human Resources Technician.

GUESTS PRESENT

Brent North, Attorney; Kezia Bailey, Transportation Supervisor; Alexander Haberbusch, Attorney; Paul Evans; Val Faar; Appellant 12227654 and Appellant ID 50441492.

MINUTES OF  
REGULAR MEETING  
APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of November 17, 2022.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE  
CORRESPONDENCE

The Personnel Commission received an email of gratitude from Mr. Patrick Becker.

PUBLIC HEARD

None

REPORT FROM  
EXECUTIVE OFFICER

Kenneth Kato, Executive Officer, reported that the Personnel Commission assisted the California School Employee Association (CSEA) to conduct contract voting in-person on November 17, 2022 on the Monroe site.

Lydia Tran, Associate Personnel Analyst, reported there are 21 recruitments accepting applications, 19 in testing, and 15 with scores being finalized. Ms. Tran shared that she and staff will be attending and participating in a job fair at Long Beach City College today.

Ms. Tran mentioned that staff will be participating in a job fair next week being held by the Long Beach School for Adults (LBSA).

Jesus Rios Jr., Certification Services Manager, reported that since July 2022 the Personnel Commission has fingerprinted 491 applicants. Mr. Rios explained that the average number processing of applicants per month is 98, and it represents the volume of work that staff continue to yield to provide eligibility lists to school sites and departments to fill vacancies. Mr. Rios recognized his unit for their work.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for High School Office Supervisor
2. **RATIFY** job announcement bulletin for Maintenance Manager
3. **RATIFY** job announcement bulletin for Painter
4. **RATIFY** job announcement bulletin for Recreation Aide
5. **RATIFY** job announcement bulletin for Speech-Language Pathology Assistant
6. **RATIFY** job announcement bulletin for Speech-Language Pathology Assistant – Bilingual Spanish
7. **APPROVE** the certification of Administrative Secretary eligibility list 23-0093-3339 established 11/30/2022
8. **APPROVE** the certification of Administrative Secretary Bilingual Spanish eligibility list 23-0094-5140 established 11/30/2022
9. **APPROVE** the certification of Building Maintenance Worker eligibility list 23-0095-0625 established 12/02/2022
10. **APPROVE** the certification of Campus Staff Assistant eligibility list 23-0090-5288 established 12/01/2022
11. **APPROVE** the certification of Educare Family Support Specialist BL Spanish eligibility list 23-0045-5204 established 11/29/2022
12. **APPROVE** the certification of Instructional Aide - Special eligibility list 23-0132-0448 established 11/23/2022
13. **APPROVE** the certification of Nutrition Services Assistant Director eligibility list 22-0258-5059 established 11/30/2022
14. **APPROVE** the certification of Nutrition Services Director eligibility list 22-0257-5060 established 11/30/2022
15. **APPROVE** the certification of Nutrition Services Worker eligibility list 23-0122-5068 established 11/23/2022

16. **APPROVE** the certification of Nutrition Services Worker eligibility list 23-0137-5068 established 11/29/2022
17. **APPROVE** the certification of Recreation Aide eligibility list 23-0130-5255 established 11/22/2022
18. **APPROVE** the certification of Recreation Aide eligibility list 23-0131-5255 established 11/23/2022
19. **APPROVE** the certification of Recreation Aide eligibility list 23-0154-5255 established 12/01/2022
20. **APPROVE** the certification of Recreation Aide – Catalina eligibility list 23-0107-5255 established 11/23/2022
21. **APPROVE** the certification of Recreation Aide – Kids’ Club eligibility list 23-0141-5257 established 11/28/2022
22. **APPROVE** the certification of School Data Technician eligibility list 23-0104-3360 established 12/01/2022
23. **APPROVE** the certification of School Safety Officer eligibility list 22-0245-5014 established 11/21/2022

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to ratify items 1-6 and approve items 7-23 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

**NEW BUSINESS**

1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 33038451

New Business Item 1 was moved into closed session.

2. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 50441492

New Business Item 2 was moved into closed session.

3. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 51387936

New Business Item 3 was moved into closed session.

4. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 12227654

New Business Item 4 was moved into closed session.

5. **APPROVE** the Appeal of Disqualified Applicant ID 51778316

New Business Item 5 was moved into closed session.

6. **DISCUSS** and **APPROVE** the cancellation of the December 29, 2022 regular meeting of the Personnel Commission.

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve the cancellation of the regular Personnel Commission meeting on December 29, 2022.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

OTHER ITEMS Closed Session Item 1 was scheduled on the agenda. Employee E 00483834 made a request under Government Code section 54957 to have his item be heard in public session. The District's representative, Jacquelyn Takeda Morenz from the law firm of Atkinson Andelson, Loya, Ruud, and Romo was present by telephone to address the Personnel Commission regarding the Hearing Officer's Recommendation. Additionally, Mr. Paul Evans and his representative, Alexander Haberbusch from the Lex Rex Institute, addressed the Personnel Commission regarding the Hearing Officer's Recommendation. Both speakers were each allowed ten minutes to speak. Following the presentation by both speakers, the Personnel Commission then moved to closed session.

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, December 15, 2022 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Ave., Lakewood, CA 90713.

CLOSED SESSION 1. Public Employee Discipline/Dismissal/Release (Government Code section 54957)  
Review and take action on the Hearing Officer's Report Regarding the Dismissal of Classified Employee E 00483834

The Personnel Commission retired into closed session at 8:45 a.m.

OPEN SESSION The Personnel Commission returned to open session at 10:40 a.m. with the following reportable actions:

1. Public Employee Discipline/Dismissal/Release (Government Code section 54957)  
Review and take action on the Hearing Officer's Report Regarding the Dismissal of Classified Employee E 00483834

The Commission reviewed the Hearing Officer's report and unanimously voted to sustain the Hearing Officer's recommendation to uphold the Board of Education's action to dismiss classified employee E 00161406. The Commission directed the Executive Officer to send copies of the decision to the District and the employee in accordance with Personnel Commission Rule 11.5.E.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 33038451

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to dismiss staff's recommendation and allow Applicant ID 33038451 to remain on the eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender		X	
Terence Ulaszewski		X	
Linda Vaughan		X	

3. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 50441492

Following discussion, a motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to dismiss staff's recommendation and allow Applicant ID 50441492 to remain on the eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender		X	
Terence Ulaszewski		X	
Linda Vaughan		X	

4. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 51387936

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to sustain staff's recommendation that Applicant ID 51387936 be removed from the current eligibility list. The Commissioners also requested staff strongly emphasize to the candidate the need to reveal all information completely and accurately on future District employment applications to avoid a cause for rejection.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

5. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 12227654

Following discussion, a motion was made by Terence Ulaszewski, seconded by Sheryl Bender, to postpone New Business Item 4 until the next Personnel Commission meeting on or before December 15, 2022.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

6. **APPROVE** the Appeal of Disqualified Applicant ID 51778316

Following discussion, a motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve staff's recommendation and not allow Applicant ID 51778316 to move forward in the examination process.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 10:45 a.m.